

SAMPLE - WORK PERMIT NOTIFICATION

SAMPLE IS FOR REFERENCE ONLY, YOUR NOTIFICATION MIGHT BE SLIGHTLY DIFFERENT THAN THIS



NOTIFICATION LETTER OF FOREIGNER'S WORK PERMIT
IN THE PEOPLE'S REPUBLIC OF CHINA

(WORKING PERIOD OF MORE THAN 90 DAYS)

Upon approval by BEIJING ADMINISTRATION OF FOREIGN EXPERTS AFFAIRS, Mr./Ms. _____ (Passport NO. _____ Category B Work Permit NO. _____) from UNITED STATES (Country of citizenship) is hereby permitted to work in _____ (Employer) in CHANGPING County(City,District), BEIJING City(Prefecture), BEIJING Province(Autonomous Region, Municipality Directly under the Central Government) of the People's Republic of China for 12 months.



Date of Issue 24 January 2019

There will be 0 accompanying family member(s).

Spouse's full name:

Child(ren)'s full name(s):

Other accompanying member's full name:

VALID FOR 3 MONTHS FROM THE DATE OF ISSUE. THIS IS NOT A VISA AND MAY NOT BE USED IN PLACE OF A VISA.

IMPORTANT NOTICES

Foreigners working in China should follow relevant work permit regulations. Those who have received this notification letter of work permit for foreigners working in the People's Republic of China should go through the following procedures:

1. Present the notification letter and other relevant documents to the embassy or consulate office of the People's Republic of China when applying for a visa.
2. Present the valid visa, employment contract and other relevant documents to the local government departments in charge of foreigners working in China where the employer is located to apply for foreigner's work permit .
3. Within thirty (30) days of entry into the People's Republic of China, the foreigner who has obtained work permit should present the work permit and other relevant documents to the local public security authorities to apply for work-type residence permit.